

Department: English as a Second Language

Credit hour compliance guidelines for English as a Second Language courses  
 (specify which class or classes)

We define the following for the average student for these courses.  
 (Delete those not applicable to your courses and add other activities as appropriate.)

<b>Activity</b>	
Assigned readings	Elementary and Intermediate level courses: 15-20 minutes per page Advanced level courses: 10-15 minutes per page
Writing	120 minutes per page writing
Technology-aided learning	1-2 hours per week of Blackboard or other technology use
Oral presentation preparation	Elementary and Intermediate level courses: 3-4 hours per week Advanced level courses: 6 hours per week for speaking courses
Lab, Studio, or (music) practice time	Language practice for speaking classes: 1-2 hour per week outside of class (included in class prep time)
Research	Elementary and Intermediate level courses: 3-5 hours per semester Advanced level courses: 15-20 hours per semester
Study/review ( <i>must be realistic!</i> )	Elementary and Intermediate level courses: 4 hours per week Advanced level courses: 4 hours per week

Signature of Department Chair: Laura M. Moley, Ph.D. Date: 2/15/18